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Approved For Release 2004/10/12 : CIA-RDP81M00980R002000090115-4

23 February 1978

78-556
OK- 78-0512
media

MEMORANDUM FOR: Deputy Director for Administration
Acting Legislative Counsel
General Counsel
Assistant to the DCI (Public Affairs)

25X1

FROM : [redacted]
Deputy Executive Secretary

SUBJECT : Monthly Cable "Director's Report to
the Field" (For Period 1 - 28 Feb 78)

REFERENCES : a) A/DDCI Memo to A/DDA, LC, GC, and
A/DCI/PA; same subject dtd 26 Sep 77

b) Director's Report to the Field for
January 1978 (For Period 16 Dec 77-
31 Jan 78)

1. Based upon conversations I have had with each of you or
members of your staff regarding the format of the Director's Report
to the Field, please forward to me by COB Tuesday, 28 February,
your inputs to the report for the period 1-28 February.

2. In preparing your responses, please review the Director's
January cable (attached) updating each item as necessary.

3. After consolidating your responses, I will coordinate the
draft cable with each of you prior to forwarding it to the DDCI and
DCI.

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Attachment

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b-3

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:			EXTENSION	NO.	
	Deputy Executive Secretary				
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
	RECEIVED	FORWARDED			
	1. Acting Legislative Counsel				
	2.				
	3.				
	4.				
	5.				
	6.				
	7.				
	8.				
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